

Code of Student Conduct

Wilkes Community College

Wilkes Community College students are responsible for knowing the information, policies and procedures outlined in the Code of Student Conduct. The college reserves the right to make changes to this code as necessary and once those changes are posted online, they are in effect. Students are encouraged to check online (www.wilkescc.edu/conduct) for the updated versions of all policies and procedures.

Core Values of Student Conduct at Wilkes Community College

- Integrity: Students are expected to exemplify honesty, honor and a respect for the truth in all of their dealings.
- Community: Students are expected to build and enhance their community. They should use available campus resources to resolve differences and conflicts peacefully.
- Social Justice: Students are expected to be just and equitable in their treatment of all members of the community and act to discourage and/or intervene to prevent unjust and inequitable behaviors.
- Respect: Students are expected to show positive regard for each other, for property and for the community.
- Responsibility: Students are expected to follow all college policies and take ownership of individual choices and any subsequent consequences.

I. MISSION STATEMENT

The purpose of the student conduct process at Wilkes Community College is to protect the interests of the community and to address those whose behavior is not in accordance with college policies. Sanctions are intended to challenge students' moral and ethical decision-making and to help them bring their behavior into accord with community expectations. When a student is unable to conform their behavior to community expectations, the student conduct process may determine that the student should no longer share in the privilege of participating in this community.

Students should be aware that the student conduct process is different from criminal and civil court proceedings. Procedures and rights in student conduct procedures are conducted with fairness to all, but do not include the same protections of due process afforded by the courts. Due process, as defined within these procedures, assures written notice and a hearing before an objective decision-maker. No student will be found in violation of college policy without information showing that it is more likely than not that a policy violation occurred and any sanctions will be proportionate to the severity of the violation and to the cumulative conduct history of the student.

II. DEFINITION OF TERMS

A. The term **College** means Wilkes Community College (WCC).

B. The term **College Premises** refers to all properties and facilities owned or leased by WCC and all off campus sites at which the college conducts classes, programs, services, or events.

C. The term **Community Member** includes any person who is a student, faculty member, staff member, or any other person employed by the college.

D. The term **Reporting Party** refers to the individual reporting a violation of the Code of Student Conduct.

E. The term **Conduct Administrator** refers to college officials who are authorized to determine whether a student has violated the Code of Conduct and to impose sanctions during a hearing.

F. The term **Conduct Hearing** refers to a meeting between an accused student and a conduct administrator. The purpose of the hearing is to review the complaint and the results of an investigation. The student will be asked to respond to the allegations of misconduct and provided an opportunity to share additional information. Based on a preponderance of the evidence, the conduct administrator will determine if the student violated the Code of Conduct. If the student is found in violation, appropriate sanctions will be imposed.

G. The term **Preponderance of the Evidence** is a standard of evidence which means that it is more likely than not or there is a greater than 50 percent chance that a conduct violation has occurred. This standard requires a much lower level of proof than the beyond a reasonable doubt standard used for criminal matters.

H. The term **Responding Party** refers to the individual who is alleged to have committed a violation of the Code of Student Conduct.

I. The term **Student** includes anyone who has submitted an admission application and thereafter as long as the student has a continuing educational interest in the college. The term applies to all students, including basic skills, workforce development and community education, and curriculum.

III. JURISDICTION

WCC students are provided, via college email, a copy of the Code of Student Conduct each semester in the form of a link on the college website. Hard copies are available upon request from the Student Services Office or a conduct administrator. Students are responsible for reading and abiding by the provisions of the Code of Student Conduct. College email is the college's primary means of communication with students. Students are responsible for all communication delivered to their college email address.

The Code of Student Conduct and the student conduct process apply to the conduct of all students, including curriculum, workforce development and community education, and basic skills, as well as all college affiliated student organizations. For the purposes of student conduct, the college considers an individual to be a student when an admission application has been submitted and thereafter as long as the student has a continuing educational interest in the college.

The college retains conduct jurisdiction over students for any misconduct that occurred prior to a leave of absence, withdrawal, or graduation. If sanctioned, a hold may be placed on the student's ability to re-enroll (and/or obtain official transcripts and/or graduate) and all sanctions must be satisfied prior to re-enrollment eligibility. In the event of serious misconduct committed while still enrolled but reported after the accused student has graduated, the college may invoke these procedures and should the former student be found responsible, the college may revoke that student's degree.

The Code of Student Conduct applies to behaviors that take place on college premises and at college-sponsored events. Additionally, the Code of Student Conduct applies to off-campus conduct that adversely affects the college community and/or mission/interests of the college.

The Code of Student Conduct may be applied to behavior conducted online, via email or other electronic medium. Students also should be aware that online postings such as blogs, web postings, chats and social networking sites are in the public sphere and are not private. These postings can subject a student to allegations of conduct violations if evidence of policy violations is posted online. The college does not regularly search for this information but may take action if and when such information is brought to the attention of college officials. However, most online speech by students not involving college networks or technology will be protected as free expression and not subject to this Code, with two notable exceptions:

- Speech posted online that a reasonable person would view as intimidating, degrading, humiliating, undermining or threatening;
- Speech posted online about the college or its community members that causes a significant on-campus disruption.

The Code of Student Conduct applies to guests of WCC community members whose hosts may be held accountable for the misconduct of their guests.

There is no time limit on reporting violations of the Code of Student Conduct; however, the longer someone waits to report an offense, the harder it becomes for college officials to obtain information and witness statements and to make determinations regarding alleged violations.

Though anonymous complaints are permitted, doing so may limit the college's ability to investigate and respond to a complaint. Those who are aware of misconduct are encouraged to report it as quickly as possible to a conduct administrator or campus police.

Campus police have the authority to temporarily remove any person from WCC property for engaging in criminal activities or violating WCC policies, including the Code of Student Conduct.

IV. VIOLATIONS OF THE LAW

College conduct proceedings may be instituted against a student charged with behavior that potentially violates both criminal law and the Code of Student Conduct. Proceedings under the Code of Student Conduct may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus at the discretion of a conduct administrator. Determinations made under the Code of Student Conduct are independent from any civil or criminal court outcomes related to the same incident.

V. RULES OF CONDUCT

The following section describes activities and/or behaviors that are prohibited by the college. Conduct administrators have the authority to take immediate action and begin disciplinary proceedings in response to violations of this Code of Conduct. Violation of one or more of the rules of conduct may result in one of the sanctions described in Section VII.

A. Academic Dishonesty

- 1. Cheating:** Cheating is intentionally using or attempting to use unauthorized materials, information, notes, study aids or other devices in any academic exercise. This definition includes unauthorized communication of information prior to and/or during an academic exercise and having other persons complete work or take tests.

2. Fabrication and Falsification: Fabrication and falsification is the intentional and unauthorized alteration or invention of any information or citation in an academic exercise. Falsification is a matter of altering information, while fabrication is a matter of inventing or counterfeiting information for use in any academic exercise. Forgery and academic record tampering are included in this category.

3. Plagiarism: Plagiarism is the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit.

4. Abuse of Academic Materials: Abuse of academic materials is intentionally or knowingly destroying, stealing or making inaccessible library or other academic resource material, including equipment.

5. Complicity in Academic Dishonesty: Being an accomplice is intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty.

***See policy/procedure 3.05/3.05A – Academic Integrity**

B. Academic Disruption: Academic disruption is disruption or obstruction of teaching, administration, or other college functions.

Note: The primary responsibility for managing the classroom environment rests with the faculty. Students who engage in behaviors which result in disruption of a class may be directed by the faculty member or college police to leave the class for the remainder of the class period. If a disruptive student refuses to leave when the faculty member tells him or her to do so, the faculty member should dismiss the class, leave the classroom, and call college police to remove the student.

C. Unauthorized Occupation or Seizure: Unauthorized occupation or seizure is occupation or seizure in any manner of college property, a college facility, or any portion thereof for a use inconsistent with prescribed, customary, or authorized use.

D. Gatherings and Assemblies: Gatherings or assemblies are considered a violation of the code of conduct when conducted in a manner which:

- threatens or causes injury to persons or property;
- interferes with free access to, ingress or egress of college facilities;
- is harmful, obstructive or disruptive to the educational process or institutional functions of the college

Other violations include:

- holding rallies, demonstrations, or any other form of public gathering without prior approval of the college;
- remaining at the scene of such an assembly after being asked to leave by a representative of the college staff.

***See policy/procedure 5.18/5.18A – Gatherings/Assemblies, Distribution of Materials, Solicitation, Student Recruitment**

E. Abuse

1. Verbal: Verbal Abuse is verbal abuse of any person on college premises or at college supervised functions, including actions which threaten or endanger the health or safety of any such persons.

2. Physical: Physical Abuse is physical abuse of any person on college premises or at college-supervised functions, including physical actions which threaten or endanger the health or safety of any such persons.

F. Sexual Misconduct

1. Sexual Harassment: Sexual Harassment is unwelcome, gender-based verbal or physical conduct that is,

- sufficiently severe, persistent or pervasive that,
- unreasonably interferes with, denies or limits someone's ability to participate in or benefit from the college's educational program and/or activities, and is
- based on power differentials (quid pro quo), the creation of a hostile environment, or retaliation.

Sexual harassment may occur in a single incident, as well as in persistent behaviors. Both men and women are protected from sexual harassment, and sexual harassment is prohibited regardless of the gender of the harasser.

2. Sexual Exploitation: Sexual Exploitation occurs when a person takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of the other sexual misconduct offenses.

3. Sexual Assault: Sexual Assault is non-consensual sexual contact or non-consensual sexual intercourse.

a. Non-Consensual Sexual Contact is any intentional sexual touching, however slight, with any object, by a man or a woman upon a man or a woman, that is without consent and/or by force. Sexual Contact includes intentional contact with the breasts, buttock, groin, or genitals, or touching another with any of these body parts, or making another touch one's self with or on any of these body parts; any intentional bodily contact in a sexual manner, though not involving contact with/or/by breasts, buttocks, groin, genitals, mouth or other orifice.

b. Non-Consensual Sexual Intercourse is any sexual intercourse, however slight, with any object, by a man or woman upon a man or a woman, that is without consent and/or by force.

4. Dating Violence: Dating Violence is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the reporting party. The relationship between the responding party and the reporting party is determined based on the following factors:

- the length of the relationship;
- the type of relationship; and/or
- the frequency of interaction between the persons involved in the relationship.

Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

5. Domestic Violence: Domestic Violence is defined as abuse or violence committed by:

- a current or former spouse of the reporting party;
- a person with whom the reporting party shares a child in common; and/or
- a person who is cohabitating with or has cohabitated with the reporting party as a spouse.

Domestic violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

6. Stalking: Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to feel fear for his or her safety or the safety of others or suffer substantial emotional distress. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling. "Course of conduct" is defined as a pattern of two or more acts over a period of time, however short, that evidence a continuity of purpose.

***See policy/procedure 7.07/7.07A – Sexual Misconduct, Prohibited Relationships & Non-Retaliation**

G. Harm or Destruction to College Facilities or Property: Harm or Destruction to College Facilities or Property is the damage or defacement of any college, student organization, community member, or campus visitor property on campus premises or at college functions.

H. Theft: Theft is unauthorized possession of college, student organization, community member, or campus visitor property on campus premises or at college functions with the intent to deprive the owner of such property.

I. Theft – Failure to Return Property: Theft – Failure to Return Property is failure to return college or student organization property.

J. Concealment of Merchandise: Concealment of Merchandise is the concealment of any merchandise while inside any retail area on the college premises.

K. Misuse – General: Misuse – General is the misuse of any college, student organization, community member or campus visitor property on campus premises or at college functions.

L. Unauthorized Entry:

1. Unauthorized Entry - College Property: Unauthorized Entry - College Property is unauthorized entry upon the property of the college which has been restricted in use and thereby placed off limits.

2. Unauthorized Entry – Campus Buildings: Unauthorized Entry – Campus Buildings is unauthorized entry into a college building after closing hours.

M. Computer and Network Usage Violation: Computer and Network Usage Violation is unlawful or malicious use of computer and network resources; use of computer and network resources for political, religious, and other personal or non-college purposes.

***See policy 7.10 – Use of Internet and College Computer Network**

N. Unauthorized Children on Campus: Unauthorized Children on Campus is leaving a child unattended on campus; bringing a child to class without advance permission of the instructor. The college does not allow children in computer, science, industrial, medical, and other labs, shops, or other environments that pose a safety hazard. A child may not accompany a student on a routine basis and may only attend a class if the instructor has granted permission prior to class.

O. Drugs and Alcohol:

1. Drugs – Manufacture: Drugs – Manufacture is the manufacture of any illegal drugs, except as expressly permitted by law.

2. Drugs – Distribution: Drugs – Distribution is the distribution of any illegal drugs, except as expressly permitted by law.

3. Drugs – Possession: Drugs – Possession is the possession of any illegal drugs, except as expressly permitted by law.

4. Drugs – Use: Drugs – Use is the use of any illegal drugs, except as expressly permitted by law.

5. Drugs – Under the Influence: Drugs – Under the Influence is being under the influence of illegal drugs on the college premises or at college-sponsored or supervised functions off campus or in college-owned vehicles.

6. Alcohol – Consumption/Possession: Alcohol – Consumption/Possession is consumption or possession of alcoholic beverages on college premises or as a part of any college activities.

7. Alcohol – Underage Distribution: Alcohol – Underage Distribution is providing alcohol to individuals under the age of 21.

8. Alcohol – Under the Influence: Alcohol – Under the Influence is being in a state of intoxication on the college premises or at a college-sponsored or supervised function off campus or in college-owned vehicles.

***See policy 7.24 – Controlled and Other Illegal Substances, Alcoholic Beverages**

P. Firearms:

1. Firearm – Possession: Firearm – Possession is possession of a firearm, incendiary device or explosive, or instrument designed to inflict serious bodily injury to any person unless authorized in conjunction with a college-approved activity or in a manner consistent with state law.

2. Firearm – Use: Firearm – Use is use of a firearm, incendiary device or explosive, or instrument designed to inflict serious bodily injury to any person unless authorized in conjunction with a college-approved activity.

Q. Fire Alarm – Misuse: Fire Alarm – Misuse is setting off a fire alarm or using or tampering with any fire safety equipment, except with reasonable belief in the need for such alarm or equipment.

R. Tobacco:

1. Tobacco – Use: Tobacco – Use is use of tobacco products in campus buildings, facilities, vehicles, or on grounds and property owned or leased by the college. The prohibition includes all smoking tobacco products (cigarettes, cigars, pipes), all smokeless tobacco products (chews, dips, snuff, snus, dissolvable products), and extends to: energy dips/flavored dips; nicotine water and nicotine gel; hookahs/hookah products; all vaping products (vaporizers, electronic cigarettes, cigars, pipes, pens, and flavored cartridges); and any other items containing or reasonably resembling tobacco or tobacco products.

2. Tobacco – Advertising/Distribution/Sale: Tobacco – Advertising/Distribution/Sale is the advertising, distribution and/or sale of tobacco products on college property or through college media outlets.

***See policy/procedure 7.15/7.15A – Tobacco-Free College**

S. Gambling: Gambling is any involvement in illegal gambling on campus premises or at college-sponsored events.

T. Parking Violations: Parking violations is multiple violations of college regulations regarding the operation and parking of motor vehicles.

***See policy 7.17/7.17A – Campus Parking and Driving**

U. Official Documents – Misuse: Official Documents – Misuse is forgery, alteration, or misuse of college documents, records, or instruments of identification with intent to deceive.

V. Failure to Comply: Failure to comply is failure to comply with instructions of college officials acting in performance of their duties.

W. Failure to Comply – Disciplinary Actions: Failure to Comply – Disciplinary Actions is violation of the terms of disciplinary actions.

X. False Information: False Information is knowingly making false or misleading statements about college business or official records or about college employees or students.

Y. Retaliation: Retaliation is intimidating, threatening, coercing or discriminating against any student or college employee for reporting, providing information, or exercising one's rights or responsibilities under college policy.

***See policy/procedure 7.07/7.07A – Sexual Misconduct, Prohibited Relationships & Non-Retaliation**

Z. Social Media - Misuse: Social Media – Misuse is the use of social media to breach privacy, discriminate or harass. Students may not make, transmit, or attempt to transmit audio or video of any person(s) on college property where there is an explicit expectation of privacy. Any posts or tweets deemed inappropriate on a college social website or blog will be deleted immediately and may result in having access to the site blocked permanently.

***See policy 7.10 – Use of Internet and College Computer Network**

AA. Public Exposure: Public Exposure is deliberately and publicly exposing one's intimate body parts, public urination, public defecation, and public sex acts.

BB. Bullying/Harassment: Bullying/Harassment Includes any conduct or comments towards a community member that a reasonable person would view as intimidating, degrading, humiliating, undermining or threatening. Examples of conduct that might constitute bullying and harassment include verbal aggression or insults; calling someone derogatory names; and demeaning or intimidating behavior or words.

VI. CONDUCT PROCEDURES

This section describes college conduct procedures in response to violations of the Code of Student Conduct described in Section V. **Note: Sexual Misconduct violations will be investigated and adjudicated per the guidelines provided within the Sexual Misconduct, Prohibited Relationships, & Non-Retaliation Policy and Procedure.**

A. Student Conduct Authority

The chief student services officer is authorized by the President to have responsibility for the administration of the Code of Student Conduct.

The following college officials serve as conduct administrators:

- Dean of Student Services
- Dean of College Readiness/Basic Skills
- Director of Alleghany Center
- Director of Curriculum and Student Services – Ashe Campus
- Vice President of Workforce Development and Community Education/Ashe Campus

The conduct administrators are responsible for managing the student conduct process. Duties include investigating complaints, determining whether violations of the Code of Conduct have occurred, and imposing sanctions. When complaints are brought to the attention of conduct administrators, they are obligated to initiate and oversee timely investigations and provide updates to the reporting party and the responding party.

B. Whom to Contact

Any member of the college community may file a complaint against a student for violations of college policies. Help can be sought from any of the offices or individuals below:

- **Curriculum Students:** Contact the Dean of Student Services;
- **Workforce Development and Community Education Students:** Contact the Vice President of Workforce Development and Community Education and Ashe Campus;
- **Basic Skills Students:** Contact the Dean of College Readiness/Basic Skills;
- **Alleghany Center Students:** Contact the Director of the Alleghany Center;
- **Ashe Campus Students:** Contact the Director of Curriculum and Student Services – Ashe Campus.

Individuals are urged to file a complaint as soon after an incident as possible. Individuals have the option to file a complaint online through www.wilkescc.edu/conduct. Individuals should recognize that delays in filing a complaint may significantly impair the ability of the college officials to investigate and respond to such complaints.

C. Investigation and Conduct Hearing

1. **Conduct Hearing Process:** Within seven (7) working days after the complaint is received, the conduct administrator shall complete a preliminary investigation of the complaint and meet with the accused student. Failure to attend the conduct hearing may result in the accused student being placed on interim suspension.

Prior to the conduct hearing, the conduct administrator will provide the student with written notice of the hearing and the alleged violation of the Student Code of Conduct. At the conduct hearing, the student will be given a copy of the complaint and the administrator will inform the student of the results of his/her preliminary investigation.

The student will be asked to indicate if he or she violated the conduct code. The student will also be given an opportunity to share additional information that the student would like the administrator to consider. The student cannot use any recording device at a conduct hearing.

Following the conduct hearing, the conduct administrator will take one of the actions described in Section VII of the Code of Student Conduct. Unless the charges are dismissed, the student has the right to request an appeal within five (5) working days following receipt of the written decision of the conduct administrator. Failure to request an appeal within the designated timeframe constitutes a waiver of an appeal hearing, in which case the decision of the conduct administrator shall be final.

2. **Interim Suspension:** If an act of misconduct threatens the health or well-being of any member of the college community or disrupts the function or good order of the college or college premises, a conduct administrator may invoke immediate interim suspension. Interim suspension may result in exclusion from class and/or other privileges including presence on college premises or at college-sponsored activities until a final decision has been made concerning the alleged violation. The college will also notify the student in writing of the interim suspension and the reasons for the suspension. The notice will include information about conduct procedures, including the time, date, and place of an administrative hearing.

D. Appeal Process

Should a student choose to appeal the decision of the conduct administrator, a written notice of appeal must be filed with the Vice President of Instructional Support and Student Services. An appeal of the conduct administrator's decision shall be limited to a review of the investigation and supporting documents, as indicated below, to determine if proper procedure was followed.

1. To determine whether the investigation was conducted fairly in light of the allegations and information presented, and in conformity with prescribed procedures. Deviation from designated procedures will not be a basis for sustaining an appeal unless significant prejudice results;
2. To determine whether the decision reached regarding the student was based on preponderance of the evidence; that is, more likely than not, a violation of college policy occurred;
3. To determine whether the sanction(s) imposed were appropriate for the violation of college policy which the student was found to have committed; and/or
4. To consider new information, sufficient to alter a decision, or other relevant facts not brought out in the original investigation, because such information and/or facts were not known to the person appealing at the time of the original investigation.

The appeal must be filed within five (5) working days of the conduct administrator's decision being made known. The Vice President of Instructional Support and Student Services will conduct the process of investigating an appeal of a conduct administrator's decision. The investigation shall begin within three (3) school days after receiving the notice of appeal.

The Vice President of Instructional Support and Student Services will follow the same procedure in reviewing the case as the investigating conduct administrator. The decision of the Vice President of Instructional Support and Student Services will be final.

Note: Summary of Timeline for Conduct Hearing and Appeal Process

Conduct Investigation and Hearing	Must be completed within 7 working days after complaint is received.
Deadline to Submit Appeal	Must be submitted within 5 working days after receipt of the written decision of the conduct administrator.
Appeal Process	The VP of Instructional Support and Student Services shall begin investigation within 3 working days after receipt of the appeal.

E. Student Rights

Both the reporting party and the responding party have the following rights in the conduct process:

1. Notice of the investigation to both parties;
2. An opportunity for both parties to present witnesses and other evidence;
3. Extension of any other rights given to the responding party to the reporting party;
4. Notification of available campus and community resources;
5. An opportunity to be accompanied by an advisor of the individual's choosing, including an attorney. The college restricts the advisor's participation in the process to accompanying the reporting party and the responding party to scheduled meetings that are part of the investigation; and
6. Written notice of the outcome of the investigation and appeal, if applicable. The written notice will include the alleged policy violation, the decision and any sanction rendered, if applicable.

VII. SANCTIONS

The following section describes college sanctions available to designated conduct administrators in response to violations of the Rules of Conduct described in Section V. The listing is not inclusive of all options which the college may choose to exercise. WCC may impose more than one sanction for one act of misconduct.

A. Warning: A warning is an official written notice that the student has violated college policies and/or rules and that more severe conduct action will result should the student be involved in other violations while the student is enrolled at the college.

B. General Probation: An individual may be placed on General Probation when involved in a minor disciplinary offense. General Probation has two (2) important implications: 1) the individual is given a chance to show capability and willingness to observe the Rules of Conduct without further penalty; and 2) if the individual violates additional college policy, further action will be taken. This probation will be in effect for no more than two (2) semesters, including the current semester.

C. Restrictive Probation: Restrictive Probation results in loss of good standing and becomes a matter of record in the student's file. Activity on campus is limited to attending class or visiting college offices (such as Student Services, bookstore, Learning Resources Center) to conduct business. Otherwise, a student must leave campus whenever not in class or conducting business with a college office. Additionally, the student will not be eligible for initiation into any local or national organization, and may not receive any college award or other honorary recognition. The student may not occupy a position of leadership or responsibility with any college or student organization, publication or activity. This sanction also prohibits a student from officially representing the college or participating in any extracurricular activities. This probation will be in effect for not less than two (2) semesters, including the current

semester. Involvement in further incidents during the restrictive probation period may result in additional sanctions, including suspension.

D. Interim Suspension: Interim suspension is the exclusion from class/campus and/or other college activities until an investigation is completed and a final decision made concerning the alleged violation.

E. Suspension: Suspension is the exclusion from class(es) and/or all other college privileges or activities for a specified period of time. Eligibility to return may be contingent upon satisfaction of specific conditions noted at the time of suspension. This sanction is reserved for those offenses warranting discipline more severe than probation or for repeated misconduct. During the suspension period, the student is banned from college property, functions, events, and activities without prior approval from a conduct administrator. This sanction may be enforced with a trespass action as necessary.

F. Expulsion: Expulsion is dismissing a student from the college for an indefinite period. The student is banned from college property and the student's presence at any college sponsored event is prohibited. This action may be enforced with a trespass action as necessary. A student may be readmitted to the college only with the approval of the President.

G. Loss of Academic Credit or Grade: Imposed as a result of academic dishonesty.

H. No Contact: A no contact order directs a student to refrain from: 1) approaching a particular student or employee at any time; 2) calling a specific student or employee at any time; 3) sending via email, social media, campus or regular mail anything to a specific student or employee; 4) contacting or communicating with a specific student or employee, including through a third party, in any way at any time.

I. Educational Program: Requirement to attend, present and/or participate in a program related to the violation. It may also be a requirement to sponsor or assist with a program for others on campus to aid them in learning about a specific topic or issue related to the violation for which the student or organization was found responsible.

J. Driving/Parking Loss: Revocation of driving and parking privileges on campus.

K. Class Removal: Removal from a class for the remainder of the semester/term.

L. Loss of Technology Privileges: Exclusion from all privileges associated with college technology access, including but not limited to email and network access and storage.

M. Reflection Assignment: Requirement to provide a written response to a series of questions designed to help evaluate actions and assist in making better decisions in the future. Additionally, the student may be required to have a follow-up meeting with a conduct administrator or designee.

N. Behavioral Requirement: This includes required activities such as but not limited to, seeking academic advising, counseling, substance abuse screening, writing a letter of apology, etc.

O. Restitution: Compensation for damage caused to the college or a specified person's property. This is not a fine, but a repayment for labor costs and/or the value of property destroyed, damaged, consumed, or stolen.

P. Revocation of Degree: The college reserves the right to revoke an awarded degree for the discovery of previously unknown serious misconduct committed by a student prior to the student's graduation.

Updated: 6-30-17