

## **EXCELLENCE IN EDUCATION**

FOR MORE THAN 50 YEARS

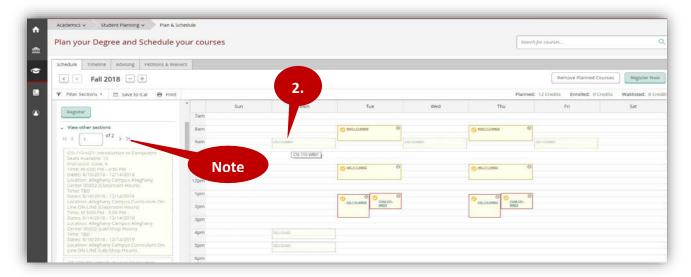
## **How to Resolve a Scheduling Conflict**

While selecting courses to add to your schedule, you may have accidentally selected a course that overlaps with another course you selected. You can select another section for either of the courses that overlap directly from your schedule by following the steps below.

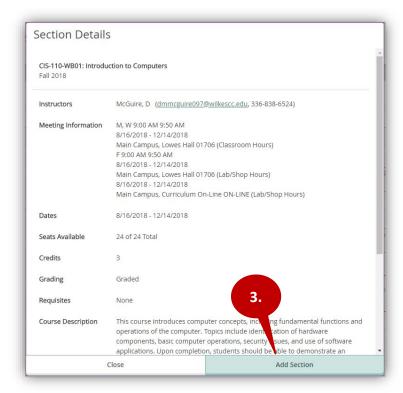
1. Click on **View other sections** on either of the courses that overlap. This will cause the other sections to appear on your schedule, so you can see which sections fit into your schedule.



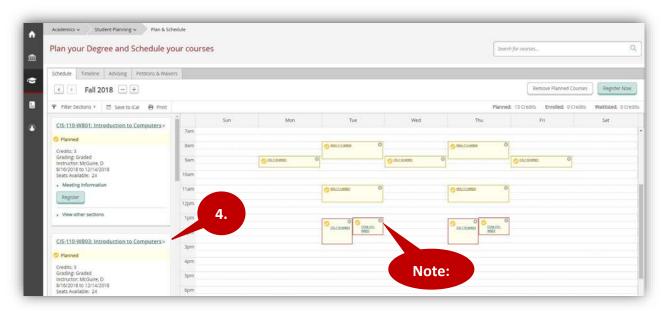
2. Click on the section that fits in your schedule. **Note:** There may be more than one page of sections, so you will need to advance to the next page to view the rest of the sections.



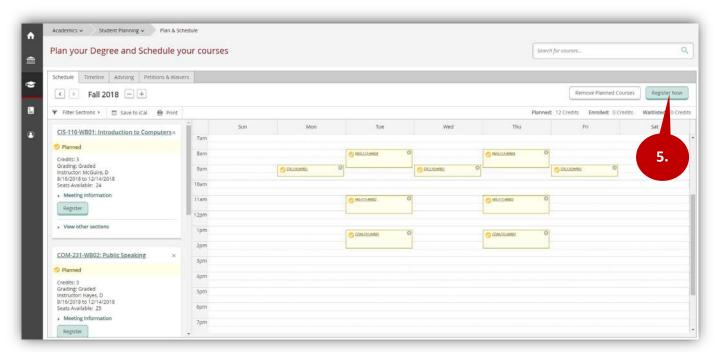
## 3. Click Add Section



4. Click the **X** beside the course that conflicts with your other course to remove it from your schedule. **Note:** If you click the **X** on the course shown on the calendar view of your schedule, you will still need to click the **X** beside the course name in the left-hand pane to fully remove the course from your schedule. If you do not remove the course or section from your schedule that you no longer want to take, then you will be reregistered for that course or section when you try to register for another course or section.



## 5. Click Register Now



6. You have completed registration when your courses turn green

