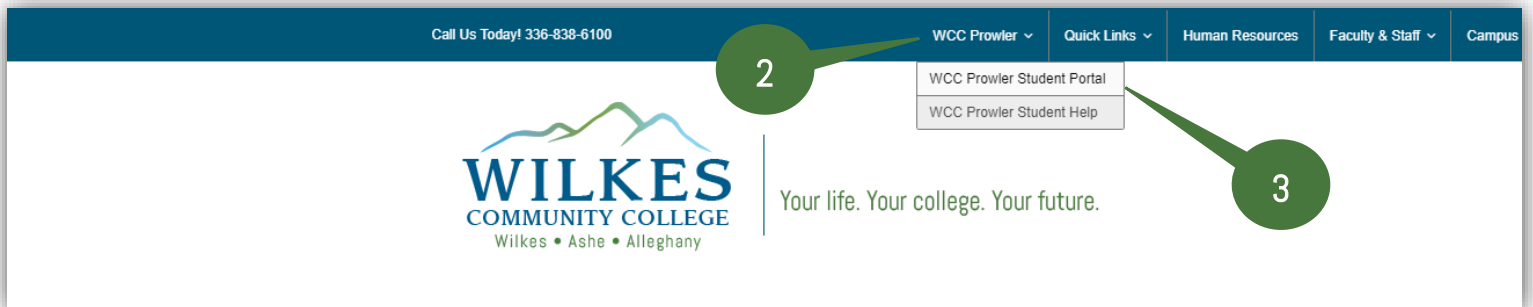
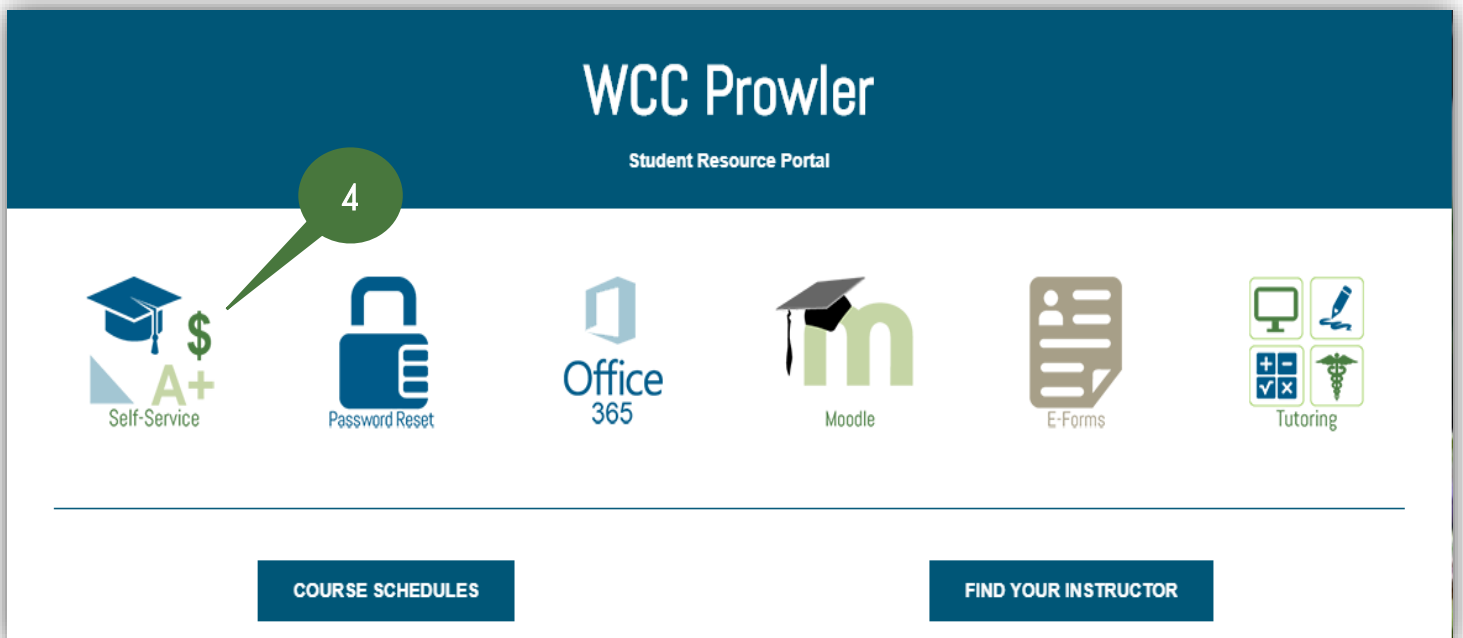


How to Drop a Course

1. Go to www.wilkescc.edu
2. Click on **WCC Prowler**
3. Click on **WCC Prowler Student Portal**



4. Click on **Self-Service**

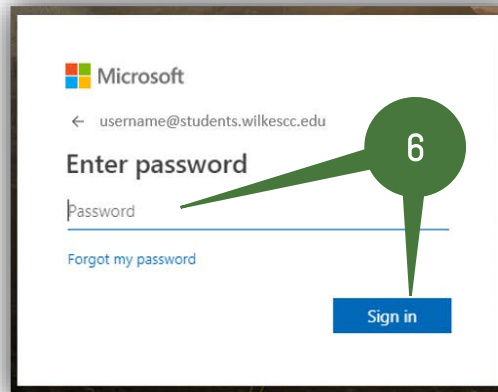
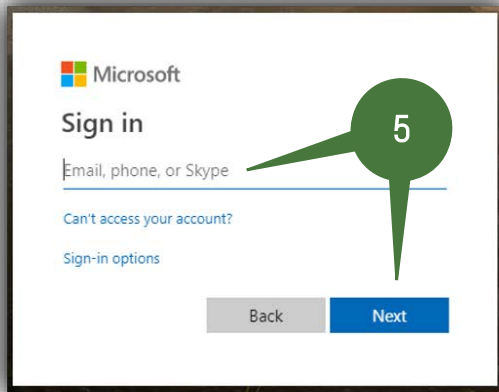


5. Enter your **WCC Email Address** and click **Next**.

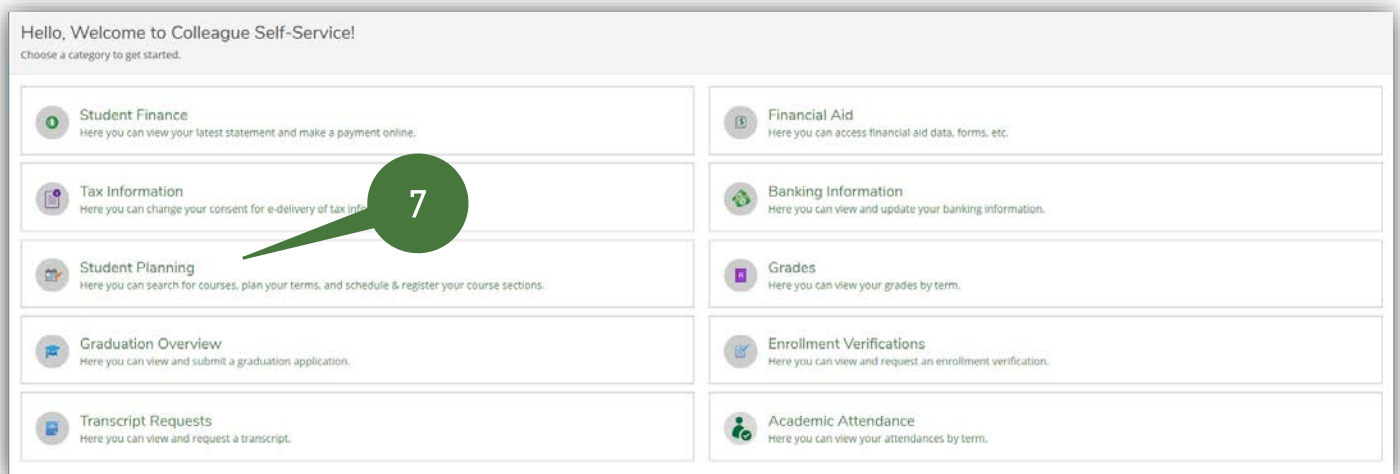
Note: If you do not know your **WCC email address**, then go to

<https://www.wilkescc.edu/wccproowler/wcc-prowler-help/> and follow the steps on the page to retrieve your User ID and/or reset your password. Your **WCC email address** is your **username@students.wilkescc.edu**.

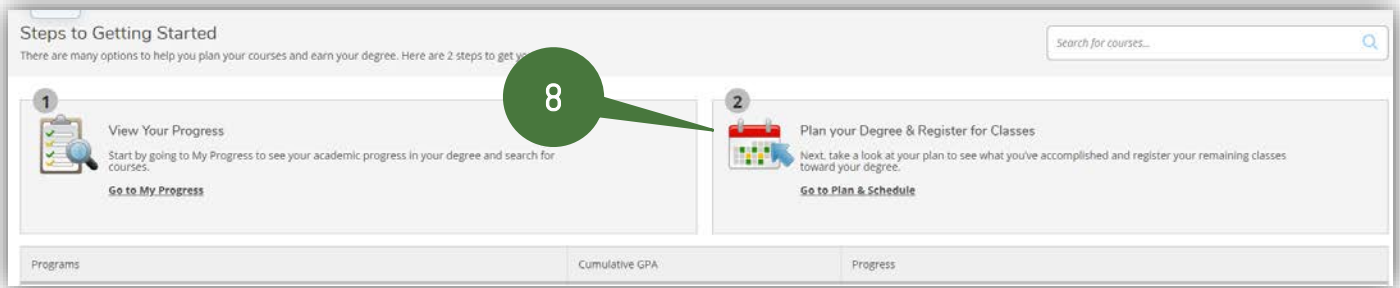
6. Enter your **password** and click **Sign in**.



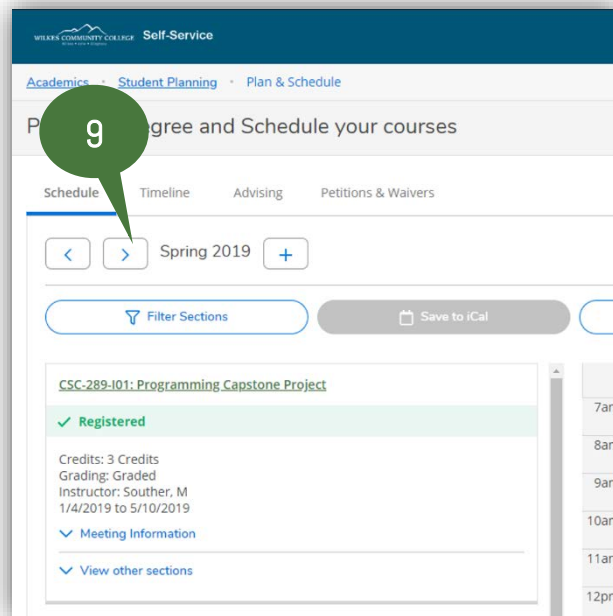
7. Click on **Student Planning**.



8. Click on **Plan your Degree & Register for Classes.**



9. Click on the **Right Arrow** to advance your schedule to the semester you are registering for.



10. Click **Drop** on the course you wish to drop in the left-hand pane

Academics · Student Planning · Plan & Schedule

Plan your Degree and Schedule your courses

Schedule Timeline Advising Petitions & Waivers

Fall 2019

Register Now

Filter Sections Save to iCal Print

Planned: 0 Credits Enrolled: 12 Credits Waitlisted: 0 Credits

CIS-110-001: Introduction to Computers

Registered, but not started

Credits: 3 Credits
Grading: Graded
Instructor: McGuire, D
8/15/2019 to 12/13/2019

Meeting Information

Drop

View other sections

COM-231-001: Public Speaking

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am			COM-231-001		COM-231-001		
9am		ENG-112-002		ENG-112-002		ENG-112-002	
10am		HIS-111-001		HIS-111-001		HIS-111-001	
11am							
12pm		CIS-110-001		CIS-110-001			
1pm							
2pm							

11. Click **Update**.

Note: If you wish to drop more than one course, then select all the courses you wish to drop before selecting update.

Register and Drop Sections

You have elected to drop: CIS-110-001 (3 Credits)

Select sections to drop:

CIS-110-001 (3 Credits)

COM-231-001 (3 Credits)

ENG-112-002 (3 Credits)

HIS-111-001 (3 Credits)

Cancel Update

12. Click the **X** beside the course to remove it from your schedule.

Note: If you click the **X** on the course shown on the calendar view of your schedule, you will still need to click the **X** beside the course name in the left-hand pane to fully remove the course from your schedule. If you do not remove the course or section from your schedule that you no longer want to take, then you will be re-registered for that course or section when you try to register for another course or section.

Plan your Degree and Schedule your courses

Schedule Timeline Advising Petitions & Waivers

Fall 2019

Register Now

Filter Sections Save to iCal Print

Planned: 3 Credits Enrolled: 9 Credits Waitlisted: 0 Credits

CIS-110-001: Introduction to Computers

Planned

Credits: 3 Credits
Grading: Graded
Instructor: McGuire, D
8/15/2019 to 12/13/2019
Seats Available: 24

Meeting Information

Register

View other sections

COM-231-001: Public Speaking

Registered, but not started

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am			COM-231-001		COM-231-001		
9am		ENGL-112-002		ENGL-112-002		ENGL-112-002	
10am		ENGL-111-001		ENGL-111-001		ENGL-111-001	
11am							
12pm							
1pm		CIS-110-001 X		CIS-110-001 X			
2pm							
3pm							
4pm							

13. Click **Remove**

Confirm Remove Course

Are you sure you want to remove the following item from Fall 2019?

CIS-110: Introduction to Computers

Cancel Remove

14. You have dropped the selected course(s) and removed it from your schedule.