



READMISSION/TRANSFER NURSING APPLICANT ADMISSION REQUIREMENTS

Note: Associate Degree Nursing is a limited admission program.

Applicants with prior nursing credits from an associate degree may be eligible for readmission/transfer. Credits from these programs must be from a conceptually based curriculum. Students who have not successfully completed any curriculum nursing courses or if nursing courses were completed in a program that has not implemented a conceptually based curriculum must apply for basic entry into the nursing program. Readmission/Transfer at any level beyond the first semester will be based on space availability, successfully completed coursework, and the following procedures:

Eligibility:

Applicants who have two or more unsuccessful (withdraw or failure) enrollments in a Nursing program are not eligible for the readmission/transfer option. A student may be readmitted to the Nursing program one time only.

Readmission is defined as re-entry at any point beyond the first semester.

Applicants must apply for readmission/transfer and begin the program within two years of having exited an Associate Degree Nursing program. Applicants who exceed the two-year limit must apply as a new applicant for the first semester of the program (Basic Entry).

Readmission/Transfer Option: Applicants with prior nursing credits from an associate degree nursing program will be reviewed on an individual basis by the Program Director/Lead Instructor of the Nursing program to determine placement in NUR 111 within Wilkes Community College's Nursing Program. Applicants with these credits should contact the Program Director/Lead Instructor of Nursing to schedule an appointment to discuss placement.

Readmission Option: Applicants who have been enrolled in Wilkes Community College's nursing program within the last two years.

Transfer Option: Applicants transferring to Wilkes Community College who have previously been enrolled in a nursing program at other institutions within the last two years.

Readmission/Transfer Deadline: Applicants must submit an application to the Student Services Office and all admission requirements must be completed by the following deadline dates to be considered for readmission/transfer to the Associate Degree Nursing program.

Spring/Summer/Fall 2020 Deadline Dates for Readmission/Transfer Include:

Spring Deadline Dates:

College Application Deadline: November 4, 2019

Completion of Minimum Admission Requirements (MAR) Review: November 11, 2019

Completion of Comprehensive Tests: December 2, 2019

Summer and Fall Deadline Dates:

College Application Deadline: March 9, 2020

Completion of Minimum Admission Requirements (MAR) Review: March 16, 2020

Completion of Comprehensive Tests: April 6, 2020

All admission requirements must be successfully completed by the applicable deadline date listed above in order to be considered for readmission/transfer to the Associate Degree Nursing program for Spring/Summer/Fall of 2019.

Ashe Campus Cohort

Wilkes Community College admits approximately ten students each year into the nursing cohort that is based at the Ashe Campus (a new cohort begins each **fall** semester) - admission criteria and ranking/selection process are the same for **all** applicants who apply for the Wilkes Campus Cohort and the Ashe Campus Cohort. Applicants who apply for the Ashe Campus Cohort will be ranked and selected with applicants who have submitted an Ashe Campus Cohort application only. Likewise, applicants who apply for the Wilkes Campus Cohort will be ranked and selected with applicants who have submitted a Wilkes Campus Cohort application only. Applicants may apply for either the Ashe Campus Cohort or the Wilkes Campus cohort, but, not both.

PART I: MINIMUM ADMISSION REQUIREMENTS

The following steps must be completed:

- _____ 1. Completion of a WCC Application indicating Nursing as your Program of Study**

- _____ 2. Completion of Placement Test or Satisfactory Exemption**

- _____ 3. Nursing Information Session**

- _____ 4. Completion of High School Diploma or Recognized Equivalent**

- _____ 5. Submission of Official Transcripts**

- _____ 6. Required Courses**

- _____ 7. Successful Completion of a MAR Review**

- _____ 8. Successful Completion of Comprehensive Tests**

1. Completion of a Wilkes Community College Application

Submit a WCC application for admission www.wilkescc.edu/how-to-get-started/new-students/ to the ADN program and indicate the Wilkes or Ashe Campus Cohort; you can only apply for one cohort, not both. Also, applicants must **indicate readmission/transfer** on the application. Applicants submitting an online admission application should contact Wanda Shore at (336) 838-6135 or wsshore876@wilkescc.edu to indicate that the application should be marked as **readmission/transfer**. Students may only apply for two limited-admission programs in each academic year. Wilkes Community College limited-admission programs include Associate Degree Nursing, Dental Assisting, Emergency Medical Science, Radiography, Respiratory Therapy and Regionally Increasing Baccalaureate Nurses (RIBN).

2. Completion of Placement Test

All applicants must demonstrate English, Reading, and Math Competencies to be eligible for program consideration. Please see admission advisor to review required competencies. Please note that there are several changes that have occurred in the past year and changes may continue to occur as we transition to a new NC Initiative, RISE. Although the Student Services Office makes every effort to keep the information current, it is the responsibility of the student to obtain the most current admissions information for the program and term for which he/she has applied.

Successfully complete or exempt the Placement Test by meeting one of the options below:

- Minimum required NCDAP placement test scores.
- College level English and math courses with applicable prerequisites.
- Meets Multiple Measures criteria for recent High School graduates.
- SAT/ACT scores:

SAT (Pre-March 2016)	SAT (March 2016 and forward)	ACT
Reading 500 or Writing 500	Reading & Writing 480	Reading 22 or Writing 18
Math 500	Math 530	Math 22

Please follow the link below for more details regarding exemption options, Multiple Measures policy, scheduling a testing appointment, and study materials: <https://www.wilkescc.edu/placementtesting/>

Applicants requiring special testing accommodations due to a disability must contact the Disability Services Office at (336) 838-6560 at least 10 working days prior to testing.

3. Nursing Information Session

Attend a mandatory Nursing Information Session to review the application process. To register for an information session, contact Callie McCraw (336) 838-6459 or email cnmccraw850@wilkescc.edu. You must complete a readmission/transfer application for nursing before registering.

4. Completion of High School Diploma or Recognized Equivalent

High school diploma or recognized equivalent must be completed before entry into the program.

5. Submission of Transcripts

Nursing applicants must submit official high school, GED or Adult High School and college transcripts at each educational institution attended. College transcripts will be reviewed for possible transfer credit. An official transcript is defined as a transcript that is received by the Student Services Office in a sealed envelope with the official school seal.

6. Required Courses

Applicant must successfully complete the following required courses with a grade of “C” or better. The following three classes must be completed by the MAR review deadline date:

- a) One year/credit of a high school biology or BIO 110 or BIO 111 & BIO 112
- b) One year/credit of a high school chemistry or CHM 130 & CHM 130A or CHM 151 & CHM 152

- Credit by exam will not be accepted.
- Applicants must have a minimum program GPA of 2.8 or higher to be considered for admission. The program GPA is calculated on the coursework required for entry into the program and any general education completed. This will be calculated during your MAR Review. (See Part II Ranking/Selection).
- **Required courses must be successfully completed by the applicants MAR review date or the applicants MAR review will be cancelled.**

7. Successful Completion of a MAR Review

When a student has met all of the above minimum admission requirements, he/she must contact the Health Sciences Admissions Advisor, Callie McCraw at cnmccraw850@wilkescc.edu or 336-838-6459 to schedule a MAR review appointment. This process is being used to verify that all the above criteria has been met and satisfied. A MAR review must be completed before arrangements for the comprehensive tests can be made with the Program Director/Lead Instructor of the Nursing program.

8. Successful Completion of Comprehensive Tests with the Program Director/Lead Instructor of the Nursing Program

Any applicants seeking readmission/transfer after the first semester will be required to complete comprehensive tests. Applicants will be required to meet minimal competencies appropriate for the point of reentry.

PART II: RANKING/SELECTION PROCESS

1. **GPA:** Grades from the following most recently completed courses (Section A, Section B, and Section C) are used to determine a Grade Point Average (GPA) and the GPA is then converted into a point value (based upon an educational records points table).

Section A-Required high school or community college courses:

High school biology <i>or</i> BIO 110 <i>or</i> BIO 111 & BIO 112
High school chemistry <i>or</i> CHM 130 & CHM 130A <i>or</i> CHM 151 & CHM 152

Section B-General education courses in the nursing curriculum: (Grades from any of the below general education courses that have been completed by the MAR review deadline date will be included in the GPA calculation.)

BIO 168 – A&P I (within 5 years)
BIO 169 – A&P II (within 5 years)
ENG 111 – Writing and Inquiry
ENG 112 – Writing/Research
PSY 150 – General Psychology
PSY 241 – Developmental Psychology
PSY 281 – Abnormal Psychology
COM 231 – Public Speaking
Humanities/Fine Arts Elective (One 3 credit hour course; cannot be a Foreign Language)

If BIO 168/169 (or an equivalent course) has been completed prior to entry into the nursing program, it must have been completed within five years from the first day of reentering the program. Otherwise, the credits will be considered to have expired and will not count towards fulfilling nursing degree requirements and will not count in the nursing admission point system.

- A nursing applicant must successfully complete either the BIO 165/166 sequence or the BIO 168/169 sequence.

Section C-Successfully completed nursing coursework will also be included in the ranking process.

NUR 111 – Intro to Health Concepts
NUR 112 – Health-Illness Concepts
NUR 212 – Health Systems Concepts
NUR 114 – Holistic Health Concepts
NUR 113 – Family Health Concepts
NUR 211 – Health Care Concepts
NUR 213 – Complex Health Concepts

When considering high school and college courses, the most recent grade (if a course has been repeated) will be counted in the point system calculation.

Program GPA Calculation:

- a) When calculating your Program GPA, the required courses (Section A) and the general education courses completed by the MAR review date (Section B) are calculated.
- b) Grade points are awarded based upon the following scale:

A	4 Grade Points
B	3 Grade Points
C	2 Grade Points
D	1 Grade Point
F	0 Grade Points

- c) The grade points earned for the 3 required classes (Section A), any general education classes completed (Section B), and successfully completed nursing coursework (Section C) are tallied and divided by the total number of courses completed.

Please Note: If an applicant has a “D” or “F” in any course within Section B, then the course will count in the point system, but will not fulfill nursing degree requirements, as we require a grade of ‘C’ or higher.

2. **BIO 168/169:** Points are awarded for completion with a grade of “A”, “B”, or “C”. A maximum of 10 points can be earned from this factor, if the course meets the five-year requirement.

	Points	Points	Points
BIO 168	Grade of “A” – 5 points	Grade of “B” – 3 points	Grade of “C” – 1 point
BIO 169	Grade of “A” – 5 points	Grade of “B” – 3 points	Grade of “C” – 1 point

Total Points for Ranking

Students with the highest points will be accepted. The exact number of students accepted depends on the available spaces in the program. In case of applicants with the same number of earned points, the applicant with the earlier MAR review date will be ranked higher. If a tie still exists, the applicant with the earlier application date will be ranked higher.

NOTIFICATION PROCEDURE

The nursing program director will notify applicants regarding the successful completion of comprehensive testing. Applicants who did not meet the minimum requirements, were not accepted or declined admission and wish to be considered for the next available class must:

1. Submit a new application
2. Attend another information session
3. Complete all admissions requirements for that application year

FOR ACCEPTED APPLICANTS ONLY

CPR/Medical Form/Vaccinations/CNA

Applicants who are selected for readmission/transfer to the Associate Degree Nursing program must submit documentation of the following steps to Emily Orr, the Program Director/Lead Instructor of the Nursing program. Failure to submit all required documentation will result in the withdrawal of the offer for a space in the nursing program.

- a. **CPR:** Evidence of current CPR certification (must be American Heart Association Healthcare Provider).
- b. **Medical Form:** Submission of the Wilkes Community College Student Medical Form which must be completed by a physician, physician assistant, or nurse practitioner.
- c. **Vaccinations:** Submission of up to date immunizations required by the nursing program. For information regarding required vaccinations contact Emily Orr or Callie McCraw.
- d. **CNA:** Evidence of current listing as a Nursing Assistant 1 (CNA 1) in the State of North Carolina with the Division of Health Service Regulation (DHSR) (formerly known as the Division of Facility Services) that is free of any substantiated charges. An official transcript that reflects successful completion of an approved CNA program must also be submitted. The CNA program must be approved by the DHSR during your enrollment. Only CNA programs that have a clinical component with hands on experience will be accepted for fulfilling this requirement. Applicants may be asked to submit

documentation that confirms dates of employment as a CNA in order to assist with verification of the clinical component requirement.

Please Note: To maintain enrollment in the ADN program, a student must earn a “C” or better in all courses required for the degree. The first “D” or “F” earned will result in a student being withdrawn from the program.

Notice of Criminal Background Check

Students admitted to the program will be required to submit criminal background checks and drug screenings as directed by affiliated clinical agencies. A criminal background check and drug screen is required before clinical placements which are necessary to complete the Associate Degree Nursing program. Students who are unable to complete required clinical placements will be dismissed from the program for failure to make satisfactory progress. Individuals completing the Associate Degree Nursing program are eligible to apply to take the NCLEX-RN, which they must pass in order to receive a license to practice. The North Carolina Board of Nursing does require information regarding conviction of a felony and/or misdemeanor and/or current charges on the application for licensure and **MAY DECIDE NOT TO LICENSE** an individual based on the result of an investigation of those particular charges.

Be advised: When considering whether to admit an undocumented immigrant into a specific program of study, community colleges shall take into account that federal law prohibits states from granting professional licenses to undocumented immigrants. Students lawfully present in the United States shall have priority over any undocumented immigrant in any class or program of study when capacity limitations exist. Please note, these procedures comply with numbered memo CC10-26, which was published by the North Carolina Community College System on July 12, 2010.

REMEMBER TO KEEP CONTACT INFORMATION CURRENT!

Notify the Student Services Office immediately if you change your mailing address, home/cell phone number, etc. WCC reserves the right to change curriculum and admission requirements without prior notice. Although the Student Services Office makes every effort to keep the information current, it is the responsibility of the student to obtain the most current admissions information for the program and term for which he/she has applied.

For any questions concerning the process or requirements please contact:

Callie McCraw Health Sciences Admissions Advisor (336) 838-6459 cnmccraw850@wilkescc.edu	Emily Orr Program Director/Lead Instructor of the Nursing Program (336) 838-6573 edorr738@wilkescc.edu
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**Associate Degree Nursing
General Education Courses and Course Substitutions**

Related Course in Curriculum	Course Approved for Substitution for the Nursing Program
ACA 122	ACA 115 (must complete the course with a grade of “C” or higher)
BIO 168	BIO 165 (must complete the course with a grade of “C” or higher)
BIO 169	BIO 166 (must complete the course with a grade of “C” or higher)
ENG 112	ENG 113 or ENG 114 (must complete the course with a grade of “C” or higher)
COM 231	COM 120 (must complete the course with a grade of “C” or higher)

- BIO 165, 166, 168, or 169 have been completed prior to entry into the nursing program, they must have been completed within five years from the first day of the fall semester of entering the program. Otherwise the credits will be considered to have expired and will not count towards fulfilling program requirements and will not count in the nursing point system.

Your faculty advisor must request that the substitution be made, and it must be approved by the Health Sciences Dean, Billy Woods. **You should always consult with your advisor before taking a course other than the course required in the nursing program plan. You may be required to provide a course syllabus for courses other than the one required by your program.**